



SOUTH EASTERN UNIVERSITY OF SRI LANKA

VACANCIES

The South Eastern University of Sri Lanka will entertain applications up to 30.11.2020 from suitably qualified persons for the following posts:

❖ **PROJECT OFFICE**

(1) Project Manager – Construction Works

❖ **STAFF AND STUDENT WELFARE DIVISION**

(2) Medical Officer

(3) Farm Manager, Grade III

(4) Marshal, Grade II

(5) Sub-Warden, Grade II (Full Time)

(6) Pharmacist (Lower Grade)

(7) Public Health Inspector, Grade III

Salary Scales:

| | |
|------------------------------------|--|
| Project Manager | : U-EX 2(II) - Rs. 66,180 - 8x1,335; 8x1,630 – 89,900 p.m. |
| Medical Officer | : U-MO 1(II) - Rs. 55,350 – 10x1335; 1x1,630 – 70,330 p.m. |
| Farm Manager, Gr. III | : U-EX 1 (IV) Rs. 50,625– 3x1125 – 54,000(EB) 55,335; 12x1335-71,355p.m. |
| Marshal Grade II | : U-MN 3 (II) - Rs. 42885 - 18x660 – 54,765 p.m. |
| Sub-Warden Gr. II (Full time) | : U-MN 3 (II) - Rs. 42885 - 18x660 – 54,765 p.m. |
| Pharmacist (Lower Grade) | : U-MT 1(IIIA) - Rs. 31,625 – 7x300; 10x355 – 37,275 p.m. |
| Public Health Inspector, Grade III | : U-MT 1(IIIA) - Rs. 31,625 – 7x300; 10x355 – 37,275 p.m. |

(The other allowances determined by the University Grants Commission will be paid in addition to the above salary).

BENEFITS

- Selected candidates will contribute 10% of their monthly salary to the Universities' Provident Fund, while the employer will make a contribution of 15% of their salary of which 8% will be credited to the Universities' Pension Fund and 7% to the Universities' Provident Fund. In addition, they will become contributors to the Employees Trust Fund under which the University will contribute an amount equivalent to 3% of the salary.
- The Senior Administrative will be eligible for sabbatical leave for one year with pay or two years no-pay on completion of 07 years of service. Those proceedings abroad on sabbatical leave will be entitled to receive full return air passage for self and spouse.

APPLICATIONS AND PARTICULARS

Application form, required qualifications and other details are available in the University website at www.seu.ac.lk. Interested persons can make their application in prescribed form of application downloaded from the University website on payment of Rs. 200/- per application. The fee should be paid in any branch of People's Bank in cash to the credit to the **South Eastern University of Sri Lanka A/C No. 228-1001-9000-1704 People's Bank, Addalaichenai** and attach the Pay in Voucher with the application. Those who wish to apply for more than one post should apply in separate forms for each post.

Duly completed application forms and copies of the certificates should be sent under registered post to reach the **Registrar, South Eastern University of Sri Lanka, University Park, Oluvil # 32360 on or before 30.11.2020**. The title of the post applied for should be indicated at the top left hand corner of the envelope.

Applicants who are employees of Government Departments, State Corporations and Statutory Bodies should forward their applications through the Head of their respective institutions, but may send an advance copy in the first instance. However, no such applicant will be considered for appointment, if the application has not been routed through the respective Head of the State Institution.

Incomplete and illegible applications or applications received after the closing date will be rejected without intimation. South Eastern University of Sri Lanka reserves the right to short list the candidates. Only short listed applicants will be called for an interview.

**Registrar
South Eastern University of Sri Lanka
University Park, Oluvil # 32360**

07.10.2020

01. PROJECT MANAGER – CONSTRUCTION WORKS

Educational Qualifications:

(a) B.Sc. (Eng.) degree specializing in Civil Engineering

OR

B.Sc. degree specializing in Quantity Surveying

OR

Equivalent professional qualifications

AND

(b) Corporate membership of a recognized Engineering Institute.

OR

Corporate membership of a recognized Institute of Quantity Surveyors..

AND

(c) A minimum of 10 Years of relevant experience in construction projects, handling contracts as well as managing direct labour.

Salary Scale : U-EX 2(II) - Rs. 66,180 - 8x1,335; 8x1,630 – 89,900 p.m.

Method of Recruitment : Selection by Interview

02. MEDICAL OFFICER

Educational Qualifications:

(1) Medical Degree of a recognized University with at least 3 years' experience as a Medical Practitioner.

Salary Scale : U-MO 1(II) - Rs. 55,350 – 10x1335; 1x1,630 – 70,330 p.m.

Selection : By Interview

03. FARM MANAGER GRADE III

Qualifications:

Should possess a four-year degree in Agriculture from a recognized University / HEI with not less than two (02) years of field experience in Crop, Husbandry and/or Animal Sciences in a recognized establishment after graduation.

Salary Scale : U-EX 1 (II) Rs. 50,625– 3x1125 – 54,000(EB) 55,335; 12x1335-71,355p.m.

Selection : By Structured Interview, Applicants who have scored 40% marks or above at the structured interview are eligible to be considered for selection

04. MARSHAL GRADE II

Educational Qualifications:

(1) A graduate of a recognized University/Higher Educational Institution.

Age – Between 30 – 45 years

Physique –

Height : 5' 5"

Chest : 32" deflated

Note : Preference will be given to those who possess experience in Police/Armed Forces and

active participation in sports activities, social welfare activities within the University and at national level.

OR

(2) A person who has experience in a post not below the rank of Major in the Armed Forces in Sri Lanka or not below the equivalent rank in Sri Lanka Police.

Selection : By structured interview

Applicants who have scored 40% or above at the structured interview are eligible to be considered for selection

Salary Scale : U-MN 3 (II) - Rs. 42885 - 18x660 – 54,765 p.m.

05. SUB – WARDEN GR. II (FULL TIME)

Educational Qualifications:

- I. A graduate of a recognized University. Preference will be given to those with experience in administration and management of Hostels.
- II. Age: Not more than 45 years.

Salary Scale : U-MN 3 (II) - Rs. 42885 - 18x660 – 54,765 p.m.

Selection : By Structured Interview

Service Condition : Full – time Sub-Wardens shall reside in the halls of residence to which they are appointed. A sum to be stipulated by the Higher Educational Institution will be recovered from their salaries to meet the cost of Board.

06. PHARMACIST (LOWER GRADE)

Educational Qualifications:

Certificate of competence as a qualified Pharmacist recognized by the Sri Lanka Medical Council.

Salary Scales : U-MT 1(IIIA) - Rs. 31,625 – 7x300; 10x355 – 37,275 p.m.

Selection : By Structured Interview

Age Limit : Not more than 45 years. This age limit does not apply to the employees in the services of the Government Departments, Statutory Boards, and State Corporations.

07. PUBLIC HEALTH INSPECTOR, GRADE - III

Educational Qualifications:

Should have passed the Public Health Inspectors Examination conducted by the Department of Health.

Salary Scales : U-MT 1(IIIA) - Rs. 31,625 – 7x300; 10x355 – 37,275 p.m.

Selection: : By Structured Interview

Age Limit : Not more than 45 years. This age limit does not apply to the employees in the services of the Government Departments, Statutory Boards, and State Corporations.

Registrar
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